

Gender-Friendly Facilities Checklist for Planning & the Built Environment

Name of Location / Building : _____

Address : _____

Date of Survey : _____

Name of Surveyor : _____

Notes on Reference (REF):

MS = Specific items taken from *MS1184 Annex J: Design Guidelines for Family-Friendly Facilities*

CP = Inspired by *Crime Prevention through Environmental Design* guidelines

UD = Inspired by *Universal Design* guidelines

A. EXTERNAL ENVIRONMENT

No.	Items	Ref	Yes	No	Remarks
1.0.	DROP OFF POINT				
1.1.	Does the drop off point have adequate lighting?	CP			
2.0.	PATHWAYS				
2.1.	Does the pathway have adequate lighting?	CP			
2.2.	Are there adequate safety features to prevent snatch thefts (i.e., barrier fences separating pathways from road users?)	CP			
3.0.	PEDESTRIAN CROSSINGS				
3.1.	Are pedestrian crossings adequately lighted?	CP			
4.0.	PARKING				
4.1.	Are there any accessible parking lots for pregnant women?	UD			

4.2.	Is a symbol for pregnant women imprinted on the parking ground of the accessible parking lot for pregnant women?	UD			
4.3.	Is there a vertical, visible signboard indicating that the accessible parking lot is only for disabled / pregnant drivers?	UD			
4.4.	Is the signage for pregnant women parking lots clear?	UD			
4.5.	Are there any obstructions blocking access to the parking lot for pregnant women?	UD			
4.6.	Is the whole car park adequately lighted?	CP			
4.7.	Are CCTVs installed to monitor security?	CP			

B. INTERNAL ENVIRONMENT

No.	Items	Ref	Yes	No	Remarks
1.0.	MAIN ENTRANCE				
1.1.	Is the main entrance adequately lighted?	CP			
2.0.	DOORS				
2.1.	Are doors adequately lighted?	CP			
3.0.	CORRIDORS				
3.1.	Are corridors adequately lighted?	CP			
4.0.	ELEVATORS / LIFTS				
4.1.	Is the elevator area (outside and inside) adequately lighted?	CP			
5.0.	STEPS / STAIRS				
5.1.	Are stairs / steps adequately lighted?	CP			
6.0.	TOILETS – GENERAL				
6.1.	Are male and female toilets provided at a ratio of 3:5?	UD			

6.2.	Is a unisex toilet provided?	UD			
7.0.	TOILETS – CHILD-FRIENDLY FACILITIES				
7.1.	Is there at least one diaper-changing station installed in male toilets?	MS			
7.2.	Is there at least one diaper-changing station installed in female toilets?	MS			
7.3.	Alternatively, is there at least one diaper-changing station installed in a location accessible to both men and women?	MS			
7.4.	Are diaper-changing stations stable with safety straps and barriers to ensure the safety of infants?	MS			
7.5.	Is there at least one child-sized washbasin in male toilets, mounted at a height of not more than 550mm?	MS			
7.6.	Is there at least one child-sized washbasin in female toilets, mounted at a height of not more than 550mm?	MS			
7.7.	Is there at least one child-sized urinal in male toilets, mounted at a height of not more than 400mm?	MS			
7.8.	Is there at least one child-sized urinal in female toilets, mounted at a height of not more than 400mm?	MS			
7.9.	Is there at least one child-sized pedestal type water closet (WC) in male toilets, with the seat height 350mm from the floor?	MS			
7.10.	Is there at least one child-sized pedestal type water closet (WC) in female toilets, with the seat height 350mm from the floor?	MS			
7.11.	Is there at least one child protection seat in one of the WC compartments in male toilets?	MS			

7.12.	Is there at least one child protection seat in one of the WC compartments in female toilets?	MS			
7.13.	Are child protection seats equipped with straps and mounted on solid walls for stability?	MS			
8.0.	FAMILY CARE FACILITIES				
8.1.	Is there at least one family room with breastfeeding and diaper-changing facilities?	MS			
8.2.	Is the family room located near the toilet area?	MS			
8.3.	Is the family room accessible to both male and female parents and caregivers?	MS			
8.4.	Is there an area in the family room separated by a partition / curtains available to breastfeeding mothers only?	MS			
8.5.	Alternatively, is there a separate breastfeeding room with door-lock available to breastfeeding mothers only?	MS			
8.6.	Is there a children's activity corner or playroom?	MS			
9.0.	DAYCARE FACILITIES				
9.1.	For public or commercial areas, are there drop-in day care facilities for:	UD			
9.1a.	a) Children?	UD			
9.1b.	b) Senior citizens?	UD			
9.1c.	c) People with disabilities (PwDs)?	UD			
9.2.	For housing areas, is there at least 1 taska and 1 tadika for every 200 units of housing (as per Ministry of Housing 2012 Guidelines)?	UD			
9.3.	Are daycare facilities adequately lighted?	CP			